

# EMPLOYMENT OPPORTUNITIES FOR 2019

## POSTED 10 JANUARY 2019

BPA Children's Services is seeking Expressions of Interest for the following position in 2019

### KINDERGARTEN POSITIONS

#### 4YO EARLY CHILDHOOD CO-EDUCATOR - DIPLOMA

##### DOROTHY CARLTON PRESCHOOL

47 Furlong Road, North Sunshine

**Position Status:** *Ongoing – Part Time*

**27.00 hours per week** = 19.5 hrs contact, 7.5 hrs non-contact

#### EAGLE & PLATYPUS GROUPS

##### GROUP SESSIONS:

Monday 8.15am – 1.15pm (E)

Tuesday 8.15am – 1.15pm (E)

Thursday 8.15am – 1.15pm (E)

Friday 8.15a, - 12.45pm (P)

##### ROSTERED HOURS:

Monday 8.00am – 2.30pm

Tuesday 8.00am – 2.30pm

Thursday 8.00am – 3.30pm

Friday 8.00am – 2.30pm

**Applicants must have:** A minimum Diploma of Early Childhood Education and Care (or equivalent as approved by ACECQA). Current Working with Children Check, First Aid, CPR, Asthma and Anaphylaxis certification, Child Protection Training and online Mandatory Reporting Certificate are essential.

Applications close on **Monday, 21 January 2018**

#### 3YO EARLY CHILDHOOD TEACHER OR ACTIVITY GROUP LEADER

##### EPALOCK CRESCENT KINDERGARTEN

15 Epalock Crescent, St Albans

**Position Status:** *Ongoing – Part Time*

**8.75 hours per week** = 5 hrs contact, 3.75 hrs non-contact

#### POSSUM GROUP

##### GROUP SESSIONS:

Wednesday 2.15pm – 4.45pm

Thursday 8.15am – 10.45am

##### ROSTERED HOURS:

Wednesday 12.45am – 5.15pm

Thursday 8.00am – 12.15pm

**Applicants must have:** A minimum Diploma of Early Childhood Education and Care (or equivalent as approved by ACECQA) or above. Current Working with Children Check, First Aid, CPR, Asthma and Anaphylaxis certification, Child Protection Training and online Mandatory Reporting Certificate are essential.

Applications close on **Monday, 21 January 2018**

### 3 & 4YO EARLY CHILDHOOD CO-EDUCATOR - DIPLOMA

#### EPALOCK CRESCENT KINDERGARTEN

15 Epalock Crescent, St Albans

**Position Status:** *Ongoing – Part Time*

**13.50 hours per week** = 9 hrs contact, 4.5 hrs non-contact

#### 4YO BANDICOOT & 3YO POSSUM GROUPS

##### GROUP SESSIONS:

Monday 8.15am – 12.15pm (B)

Wednesday 2.15pm – 4.45pm (P)

Thursday 8.15am – 10.45am (P)

##### ROSTERED HOURS:

Monday 8.00am – 1.30pm

Wednesday 1.30pm – 5.15pm

Thursday 8.00am – 11.45am

**Applicants must have:** A minimum Diploma of Early Childhood Education and Care (or equivalent as approved by ACECQA). Current Working with Children Check, First Aid, CPR, Asthma and Anaphylaxis certification, Child Protection Training and online Mandatory Reporting Certificate are essential.

Applications close on **Monday, 21 January 2018**

### 4YO EARLY CHILDHOOD CO-EDUCATOR - DIPLOMA

#### ST AIDANS PRESCHOOL

5 James Street, Strathmore

**Position Status:** *Ongoing – Part Time*

**28.25 hours per week** = 20.5 hrs contact, 7.75 hrs non-contact

#### NAVY & JADE GROUPS

##### GROUP SESSIONS:

Monday 8.00am – 12.00pm (N)

Tuesday 8.30am – 2.00pm (N)

Thursday 8.30am – 2.00pm (J)

Friday 8.30am – 2.00pm (N)

##### ROSTERED HOURS:

Monday 7.45am – 3.00pm

Tuesday 8.00am – 3.00pm

Thursday 8.00am – 3.00pm

Friday 8.00am – 3.00pm

**Applicants must have:** A minimum Diploma of Early Childhood Education and Care (or equivalent as approved by ACECQA). Current Working with Children Check, First Aid, CPR, Asthma and Anaphylaxis certification, Child Protection Training and online Mandatory Reporting Certificate are essential.

Applications close on **Monday, 21 January 2018**

### 4YO EARLY CHILDHOOD TEACHER – FIXED TERM

#### SUNSHINE HEIGHTS KINDERGARTEN

Glengala Road, Sunshine West

**Position Status:** *Fixed Term – Part Time (29 January – 29 June 2019)*

**25.25 hours per week** = 15 hrs contact, 5.75 hrs non-contact

## GROUP A

### GROUP SESSIONS:

Monday 12.45pm – 4.45pm  
Tuesday 8.30am – 2.00pm  
Wednesday 8.30am – 2.00pm

### ROSTERED HOURS:

Monday 9.00am – 5.15pm  
Tuesday 8.00am – 4.30pm  
Wednesday 8.00am – 4.30pm

**Applicants must have:** A minimum Bachelor of Early Childhood Education and Care (or equivalent as approved by ACECQA). Current Victorian Institute of Teaching (VIT) card, First Aid, CPR, Asthma and Anaphylaxis certification, Child Protection Training and online Mandatory Reporting Certificate are essential.

Applications close on **Monday, 21 January 2018**

**Refer below and follow the application process.**

*BPA asks when applying for a position you consider the centre Philosophy and whether it matches your own personal Philosophy. Centre Philosophies can be viewed on each centres individual page on the BPA website.*

BPA Children's Services is committed to the right of every child to have access to quality early childhood educational programs. BPA believes that the principles of equity, access, cultural relevance and safety must be developed and implemented for the benefit of the children and their families, participating in these programs.

BPA is committed to the implementation of the Child Safe Standards throughout the organisation.

### PLEASE NOTE:

The above positions, sessions and hours are subject to change without notice.

BPA offer above award pay and conditions.

### APPLICATION PROCESS

If you are interested in the above position please refer to the **BPA website – [www.bpachildrenergic.com](http://www.bpachildrenergic.com) (Employment Opportunities)** to view the application process. Applicants are required to fill out an Expression of Interest form and relevant Questionnaire (ie. Teacher, Co-Educator, Diploma) and return to BPA along with their current Resume.

If you do not meet the required criteria for the above position your application will not be accepted.

### ADDRESS EXPRESSIONS OF INTEREST TO:

Sarah O'Kelly  
Partnerships & Early Years Executive  
BPA Children's Services  
PO Box 215, SUNSHINE VIC 3020  
or via email at [employment@bpachildrenergic.com](mailto:employment@bpachildrenergic.com)

For further information please contact BPA on 9312-3689 during office hours (Monday to Friday, 9.00am – 3.00pm).