

BPA Children's Services



EMPLOYMENT OPPORTUNITIES
QUESTIONNAIRE FOR TEACHERS/ACTIVITY GROUP LEADER

NAME: _____

Please return to BPA as soon as possible

PHILOSOPHY

Can you explain your personal philosophy in regards to Early Childhood?

WORK EXPERIENCE

Could you give us a short account of your previous experience and reasons for applying for this position?

What particular skills/qualities would you bring to the position?

What challenges you about this particular position?

PROGRAMMING AND WORKING WITH CHILDREN

What is your understanding of the National Quality Framework? ie. Practices & Principles

Describe the planning cycle and how you would use this to plan your learning program.

<p>The EYLF and VEYLDF both acknowledge in their practice principles the importance of 'intentional teaching'.</p> <p>Can you explain what this practice means and provide an example of how you have implemented intentional teaching in your programming with children.</p>	
<p>Could you explain how you will ensure the program is sensitive to individual differences in children, and how would you cater for these differences? Please give an example ie. Cultural.</p>	
<p>What experience have you had with the inclusion of children with additional needs in a program? What do you believe is important to assist a child with additional needs and their family to participate in the program? How would you implement a program for a child with additional needs?</p>	
<p>Could you provide an example of a situation where you have dealt with (use the following or alternative anecdotes):</p> <ul style="list-style-type: none">• disruptive behaviour• aggressive behaviour• an unco-operative child. <p>What strategies did you use to deal with the situation and is there anything you would do differently the next time you are in a similar situation?</p>	
<p>Tell us some of the ways you would encourage/develop children's self-esteem and self-concept, and why is it important to do so?</p>	

<p>How would you set up the environment and interact with children to encourage gender equity in your program?</p>	
<p>What do you believe are the essential elements of supervision of children, and how would you ensure there is excellent supervision at all times?</p>	
<p>Are you familiar with the Victorian Child Safe Standards? How do these Standards impact on you when you are working in a Children's Service?</p>	
<p>Have you completed "Mandatory Reporting" training?</p>	
<p>What do you know about the criminal offence of "<i>Failure to Protect</i>"?</p>	
<p>Have you ever made a report to Child Protection? If not, are you aware of the procedures you would follow leading up to a report and when making a report?</p>	
<p style="text-align: center;">WORKING WITH STAFF</p>	
<p>What is your understanding of the role of the Nominated Supervisor?</p>	
<p>What is your understanding of the role of the Educational Leader?</p>	

What do you understand the roles of teacher and co-worker to entail?	
Have you ever experienced a time when your beliefs about working with children were in contradiction with those of a fellow employee? How did you resolve the conflict?	
Staff at a kindergarten work as a team. How would you ensure that you share the workload? Please provide an example that demonstrates your team work.	
How would you involve the co-worker in the planning and implementation of the program?	
How would you manage a situation in which an co-worker is not performing according to the requirements of the position description?	
PARENTS AND BPA	
What do you see as the role of BPA in the kindergarten?	

How would you go about getting information from parents about their needs and expectations?	
Tell us of any instances in which you have assisted a parent to seek additional advice and resources to resolve an issue regarding their child.	
What information do you think is necessary to provide to parents about their child's development? What methods would you use to do this effectively?	
PROFESSIONAL DEVELOPMENT	
How do you keep informed and up-to-date with changes in the field?	
What professional development is of interest to you, and are there any areas in which you feel you need to improve your skills?	
ABILITY TO COMMUNICATE	
What do you believe is important for effective communication to occur between staff, parents and employer?	
GENERAL	

Have you ever been charged with a criminal offence? If so, please provide details.	
You are obliged to disclose any formal disciplinary actions taken against you by any current or former employer.	
It is a BPA expectation that all staff attend monthly staff meetings which may be outside of normal working hours, do you have any objections to this?	

ADDITIONAL INFORMATION / COMMENTS: